



## Consular Report of Birth Abroad (CRBA) Application Checklist

American Citizen Services, Consular Section  
U.S. Mission in Thailand

Please read the requirement options carefully. Then select the one that is applicable for you and submit the documents accordingly.

- ❖ Only one parent is U.S. citizen and birth was in wedlock: Select **Requirement A**
- ❖ Only one parent is U.S. citizen and birth was out of wedlock: Select **Requirement A**
- ❖ Both parents are U.S. citizens prior to the birth of the child and birth was in wedlock: Select **Requirement B**
- ❖ Both parents are U.S. citizens prior to the birth of the child and birth was out-of-wedlock: Select **Requirement B**

### REQUIREMENT A

#### Application for Consular Report of Birth Abroad (CRBA)

- ☐ Original bank draft (DS-2029 fee)
- ☐ Completed DS-2029
- ☐ U.S. parent's passport
- ☐ U.S. parent's naturalization certificate (if applicable)
- ☐ Non U.S. parent's passport or ID
- ☐ Child's registered birth certificate
- ☐ English translation of child's birth certificate
- ☐ Marriage certificate (if birth was in wedlock)
  - English translation if other than English language
- ☐ Divorce decree (if applicable)
  - English translation if other than English language
- ☐ Mother's prenatal records
- ☐ U.S. parent's evidence of physical presence in USA
- ☐ Family photos
- ☐ Evidence of both parents' physical presence in the same location at the time of conception (if birth was out of wedlock)

#### Application for Minor Passport

- ☐ Original bank draft (DS-11 fee)
- ☐ DS-11 with photo (2"x2")
- ☐ Notarized DS-3053 consent form (if applicable)

### REQUIREMENT B

#### Application for Consular Report of Birth Abroad (CRBA)

- ☐ Original bank draft (DS-2029 fee)
- ☐ Completed DS-2029
- ☐ Both parents' U.S. passports
- ☐ Both parents' naturalization certificates (if applicable)
- ☐ Child's registered birth certificate
- ☐ English translation of child's birth certificate
- ☐ Marriage certificate (if birth was in wedlock)
  - English translation if other than English language
- ☐ Divorce decree (if applicable)
  - English translation if other than English language
- ☐ Mother's prenatal records
- ☐ Family photos
- ☐ Evidence of both parents' physical presence in the same location at the time of conception (if birth was out of wedlock)

#### Application for Minor Passport

- ☐ Original bank draft (DS-11 fee)
- ☐ DS-11 with photo (2"x2")
- ☐ Notarized DS-3053 consent form (if applicable)

**Please note: You are required to submit all original documents on the checklist on your appointment date. Consular officer may request additional documents at time of the interview.**

**Name of Child:** \_\_\_\_\_

**Date of Birth:** \_\_\_\_\_ **Place of Birth:** \_\_\_\_\_

**Parent's Thai Contact Number:** \_\_\_\_\_ **Email Address:** \_\_\_\_\_

**Suggested date and time of appointment** (Please check the box in front of the Embassy/ Consulate you are applying)

- ☐ U.S. Embassy in Bangkok: Monday – Wednesday at 1PM or 1:15PM only
- ☐ U.S. Consulate General in Chiang Mai: Tuesday or Thursday at 1:30PM or 2:00PM only

a) Date: \_\_\_\_\_ Time: \_\_\_\_\_

b) Date: \_\_\_\_\_ Time: \_\_\_\_\_

Please note that we do not offer CRBA interview on official holidays. See a list of our holidays on the Embassy website.

**Parent Signature:** \_\_\_\_\_